



**Mae Fah Luang University Announcement on  
Criteria, Conditions, and Procedures for the Extension of Postgraduate Study Periods,  
B.E. 2568 (2025)**

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Mae Fah Luang University deems it appropriate to establish criteria, conditions, and procedures for the extension of study periods for postgraduate students who are unable to complete their studies within the maximum duration prescribed under the Mae Fah Luang University Regulations on Postgraduate Studies, B.E. 2565 (2022).

By virtue of Section 26 (1) of the Mae Fah Luang University Act, B.E. 2541 (1998), together with Clauses 5 and 21 of the Mae Fah Luang University Regulations on Postgraduate Studies, B.E. 2565 (2022), and in accordance with the approval of the Postgraduate Committee at Meeting No. 11/2568 on 24 November B.E. 2568 (2025), and the approval of the Academic Council at Meeting No. 12/2568 on 3 December B.E. 2568 (2025), the University hereby issues the following announcement.

1. This announcement shall be cited as “**Mae Fah Luang University Announcement on Criteria, Conditions, and Procedures for the Extension of Postgraduate Study Periods, B.E. 2568 (2025)**”.

2. This announcement shall apply to all postgraduate students enrolled in programs conducted under the Mae Fah Luang University Regulations on Postgraduate Studies, B.E. 2565 (2022), and thereafter.

3. In cases where a student fails to complete their studies within the period specified under Clause 20 of the Regulations, the student may apply for an extension of study under the following conditions:

3.1 The student must have passed the defense of the dissertation, thesis, or independent study, as applicable.

The result of the defense of the dissertation, thesis, or independent study shall be determined as of the date of the defense. A student whose result is subsequently revised to “Fail” under Clause 83.2 of the Regulations on Postgraduate Studies, B.E. 2565 (2022), due to inability to make required changes, shall be deemed ineligible to petition for extension under this announcement.

3.2 The student must demonstrate a clear and substantive plan of progress during the semester for which the extension is sought.

3.3 The student must submit the request for extension during the final semester of the maximum study period, in the form and within the timeframe prescribed by the University.

#### 4. Procedures and Duration of Extension

4.1 If the request complies with the conditions in Clause 3, it shall be submitted to the advisor of the dissertation/thesis/independent study and forwarded to the Program Committee and the School Postgraduate Committee for consideration. If approved, the request shall be forwarded to the Postgraduate Committee for final approval, and the result shall be reported to the Academic Council.

4.2 If the request does not comply with Clause 3, but the student has valid reasons and necessity, the request shall be submitted to the advisor of the dissertation/thesis/independent study and forwarded to the Program Committee and the School Postgraduate Committee for consideration. If the School Postgraduate Committee deems the extension appropriate, the request shall be forwarded to the Postgraduate Committee for consideration and recommendation to the Academic Council for approval. The resolution of the Academic Council shall be final.

4.3 Each extension shall be granted for one semester only, and no more than two extensions shall be permitted.

5. If a student has already been granted two extensions but has not yet completed their studies due to any of the following reasons:

- 1) Awaiting publication or awaiting acceptance to published in national or international journals
- 2) Health-related issues
- 3) Force majeure, such as flooding, accidents, or epidemics

4) Other reasons deemed appropriate by the relevant committees

The student may petition for further extension, with justification and supporting evidence, to the advisor of the dissertation/thesis/independent study. The petition shall then be forwarded to the Program Committee and the School Postgraduate Committee for consideration. If deemed appropriate, the petition shall be forwarded to the Postgraduate Committee for consideration and recommendation to the Academic Council. Approval shall be granted on a semester-by-semester basis, and the resolution of the Academic Council shall be final.

Issued on 24 December B.E. 2568 (2025)

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