



**MAE FAH LUANG UNIVERSITY NOTIFICATION ON  
PUBLICATION OF GRADUATE-LEVEL RESEARCH STUDIES, BE 2556 (2013)  
(REVISED EDITION)**

-----

To ensure that Mae Fah Luang University's graduate-level students' publication of their research studies conform to the university's Standard Criteria for Graduate Studies, BE 2548 (2005), Mae Fah Luang University, empowered by Article 26 of the Mae Fah Luang University Act, BE 2541 (1998), and by consent of the Academic Council given in meeting 2/2557 (2014) on 5 February 2014, hereby issues this revised edition of the Mae Fah Luang University Notification on Publication of Graduate-Level Research Studies, BE 2556 (2013).

1. This Notification is referred to as the "Mae Fah Luang University Notification on Publication of Graduate-Level Research Studies, BE 2556 (2013) (Revised Edition)".

2. This Notification is imposed on the students entering Mae Fah Luang University's graduate programmes in the academic year 2013 and thereafter.

3. The Mae Fah Luang University Notification on Publication of Graduate-Level Research Studies, BE 2556 (2013), dated 10 October 2013, and any other notification issued in conjunction therewith and in contradiction to This Notification, has been annulled and replaced with This Notification.

4. The President has the authority to enforce This Notification, to make interpretations and to arbitrate any problem or dispute arising from This Notification or enforcement thereof. The President's judgment is final.

5. The Schools that offer graduate programmes are listed by field-group as follows.

5.1 Science and Technology Fields

5.1.1 School of Science

5.1.2 School of Information Technology

5.1.3 School of Agro-Industry

5.1.4 School of Cosmetic Science

5.2 Health Science Fields

5.2.1 School of Health Science

5.2.2 School of Anti-Aging and Regenerative Medicine

5.3 \*Humanities and Social Sciences Fields

5.3.1 School of Liberal Arts

5.3.2 School of Management

5.3.3 School of Law

5.3.4 School of Sinology

6. Each graduate student's (Master's degree or Ph. D. level) publication of a selected part of his/her graduate research paper (GRP, i.e., independent study, thesis or dissertation) shall meet one of the following conditions.

6.1 \*All or part of the GRP has been published or accepted for publication by the editor or editorial board of an internationally recognised and quality-ranked journal that meets the following criteria. (The date of publication shall be considered in relation to the student's graduation.)

6.1.1 An international journal listed on the Thailand Research Fund's database or an international journal for the Royal Golden Jubilee Ph. D. Programmes;

6.1.2 An international journal listed on the Office of Higher Education Commission's latest announcement; or

6.1.3 An international journal classified as belonging to Quartile 1 or Quartile 2 of the SCImago Journal Rank (SJR).

In case the journal in item 6.1.1 – 6.1.3 is open access journal, it must be appeared in one of the followings;

1) The Directory of Open Access Journals (DOAJ)

2) Open Access Scholarly Publishers Association (OASPA)'s membership.

3) The Committee on Publication Ethics (COPE)'s membership.

4) The International Association of Scientific, Technical & Medical Publishers (STM)'s membership.

6.2 All or part of the GRP, or equivalent work (e.g., innovation, design or prototype with potential for commercial or utility application), has been copyrighted or patented.

6.3 All or part of the GRP has been published or accepted for publication by a quality-approved journal listed in Class 1 or Class 2 of the Thai Journal Citation Index (TCI) and listed on the TCI's database, or by a national journal listed on the Office of Higher Education Commission's latest announcement. (The date of publication shall be considered in relation to the student's graduation.)

6.4 All or part of the GRP has been presented at an academic national or international conference, with the full article being published in the conference's proceedings compiled by an editorial board or organising committee at least 25% of whose members comprise professors, Ph. D. holders or specialists in the given field from non-host institutions or from abroad. The student is required to deliver, in person, his/her presentation orally or through posters at the time scheduled by the host.

6.5 All or part of the GRP has been read and evaluated by a committee of experts prior to publication.

6.6 Quantitative requirements for publication are as follows.

6.6.1 Master's Degree Level

1) Plan A1: At least two pieces of thesis-based work must be published through any of the channels specified in 6.1-6.4.

2) Plan A2: At least one piece of thesis-based work must be published through any of the channels specified in 6.1-6.4.

3) Plan B: At least one piece of independent-study-based work must be published through any of the channels specified in 6.1-6.5.

6.6.2 Ph. D. level...

#### 6.6.2 Ph. D. level

1) Plans 1.1 and 1.2: At least two pieces of dissertation-based work must be published, one piece through any of the channels specified in 6.1-6.2 and one piece through any of the channels specified in 6.1-6.4.

2) Plans 2.1 and 2.2:

A. Science and Technology and Health Science Fields: At least one piece of dissertation-based work must be published through any of the channels specified in 6.1-6.2.

B. Humanities and Social Sciences Fields: At least one piece of dissertation-based work must be published through any of the channels specified in 6.1-6.2, or at least two pieces through the channel specified in 6.3.

6.7 The student's name must be the first on the list of research study authors. In the case of a set of research projects, the student's name must be either the first or the second on the list of authors, with an appended note indicating, as universally practised, that the student's contribution is part of his/her independent study, thesis or dissertation in partial fulfilment of a Mae Fah Luang University graduate programme.

7. Submission of publication evidence:

As required by Mae Fah Luang University, the student must submit publication evidence along with a completed Graduate Research Publication Report to the Graduate Coordination Office.

8. In the case that the student is unable to submit publication evidence by the deadline of the semester in which the student wishes to graduate (provided that the student has fulfilled all of the programme requirements with only the exception of research study publication), it is considered that the said student has NOT graduated and, therefore, is required to pay the Studentship Status Maintenance Fee for the given semester, as stipulated by the university.

9. \*\*In the case that a student is permitted to transfer from the master's degree level to the Ph D level, NONE of his/her previous publications in fulfillment of the master's degree requirements shall be accepted as fulfilling a Ph D level completion requirement.

Issued this 25<sup>th</sup> of February, 2014.

Vanchai Sirichana  
(Assoc. Prof. Dr. Vanchai Sirichana)  
President, Mae Fah Luang University

Note: \* Revised by MAE FAH LUANG UNIVERSITY NOTIFICATION ON ADDITIONAL CRITERIA FOR PUBLICATION OF GRADUATE-LEVEL RESEARCH STUDIES (FOURTH ISSUE), BE 2560 (2017)

\*\* Revised by MAE FAH LUANG UNIVERSITY NOTIFICATION ON ADDITIONAL CRITERIA FOR PUBLICATION OF GRADUATE-LEVEL RESEARCH STUDIES (THIRD ISSUE), BE 2558 (2015)

**Diagram for Procedure of Publication of Graduate-Level Research Studies, BE 2556 (2013) (Revised Edition)**

Level	Plan	Academic Category (as per Notification)	Publication Requirements	Number of Articles	Channel of Publication* (referable to the items in the Notification)	Proof of Publication	Proof Not Submitted**
Ph D	1.1, 1.2	All 3 categories	Item 6.1 or 6.2: $\geq 1$ article; and Item 6.1 - 6.4: $\geq 1$ article	2	Item 6.1: 1) International journal on database approved by Thailand Research Fundor The Royal Golden Jubilee Program; 2) International journal on latest list of Office of the Higher Education Commission; or 3) International journal on Quartile 1 or 2 of SJR. In case the journal in item 6.1.1 – 6.1.3 is open access journal, it must be appeared in one of the followings; 1) The Directory of Open Access Journals (DOAJ) 2) Open Access Scholarly Publishers Association (OASPA)'s membership. 3) The Committee on Publication Ethics (COPE)'s membership. 4) The International Association of Scientific, Technical & Medical Publishers (STM)'s membership. Item 6.2: Copyrighted or patented invention, or other equivalent piece of work.	<b>1. After Publication or Presentation</b> 1.1 Publication Report DGC 13 (Plan B) or DGC 14 (Ph D and master's degree, Plan A); 1.2 Copy of the journal, publication or proceedings; 1.3 Copy of the table of contents of the journal, publication or proceedings; 1.4 Copy of the article published in the journal, publication or proceedings; and/or 1.5 Copy of the certificate or certification of presentation as proof of being a presenter at the given academic symposium, conference or seminar. <b>2. After Publication via Electronic Journal (only if the journal has no paper publications)</b> 2.1 Publication Report DGC 13 (Plan B) or DGC 14 (Ph D and master's degree, Plan A); 2.2 Copy of the article published in the journal; 2.3 Copy of CD cover or official webpage, with URL and page(s) containing the published article; and/or 2.4 Copy of the certificate or certification of presentation as proof of being a presenter at the given academic symposium, conference or seminar (applicable to one that has no printed proceedings). <b>3. Pending Publication</b> 3.1 Publication Report DGC 13 (Plan B) or DGC 14 (Ph D and master's degree, Plan A); 3.2 Proof of acceptance for publication, with detailed information on the journal's name, author's name, article's title, year of publication, issue number and publisher's name; and 3.3 Copy of the article to be published.	<b>Not qualified to graduate</b> , the student must pay tuition (studentship-maintaining fee), as required by the university.
	2.1, 2.2	Science-Technology Category	Item 6.1 or 6.2: $\geq 1$ article	1			
		Health Science Category					
		Humanities and Social Sciences Category	Item 6.1 or 6.2: $\geq 1$ article; or Item 6.3: 2 articles	1 2			
Master's Degree	A1	All 3 categories	Items 6.1-6.4: $\geq 2$ articles	2	Item 6.1: 1) International journal on database approved by Thailand Research Fundor The Royal Golden Jubilee Program; 2) International journal on latest list of Office of the Higher Education Commission; or 3) International journal on Quartile 1 or 2 of SJR. In case the journal in item 6.1.1 – 6.1.3 is open access journal, it must be appeared in one of the followings; 1) The Directory of Open Access Journals (DOAJ) 2) Open Access Scholarly Publishers Association (OASPA)'s membership. 3) The Committee on Publication Ethics (COPE)'s membership. 4) The International Association of Scientific, Technical & Medical Publishers (STM)'s membership. Item 6.2: Copyrighted or patented invention, or other equivalent piece of work.	<b>1. After Publication or Presentation</b> 1.1 Publication Report DGC 13 (Plan B) or DGC 14 (Ph D and master's degree, Plan A); 1.2 Copy of the journal, publication or proceedings; 1.3 Copy of the table of contents of the journal, publication or proceedings; 1.4 Copy of the article published in the journal, publication or proceedings; and/or 1.5 Copy of the certificate or certification of presentation as proof of being a presenter at the given academic symposium, conference or seminar. <b>2. After Publication via Electronic Journal (only if the journal has no paper publications)</b> 2.1 Publication Report DGC 13 (Plan B) or DGC 14 (Ph D and master's degree, Plan A); 2.2 Copy of the article published in the journal; 2.3 Copy of CD cover or official webpage, with URL and page(s) containing the published article; and/or 2.4 Copy of the certificate or certification of presentation as proof of being a presenter at the given academic symposium, conference or seminar (applicable to one that has no printed proceedings). <b>3. Pending Publication</b> 3.1 Publication Report DGC 13 (Plan B) or DGC 14 (Ph D and master's degree, Plan A); 3.2 Proof of acceptance for publication, with detailed information on the journal's name, author's name, article's title, year of publication, issue number and publisher's name; and 3.3 Copy of the article to be published.	<b>Not qualified to graduate</b> , the student must pay tuition (studentship-maintaining fee), as required by the university.
	A2	All 3 categories	Items 6.1-6.4: $\geq 1$ article	1			
	B	All 3 categories	Items 6.1-6.5: $\geq 1$ article	1			

				<p>Item 6.3: Journal approved by TCI (group 1 or 2), or on TCI database, or on national database of journals according to Office of the Higher Education Commission notification.</p> <p>Item 6.4: Oral or poster presentation at a national or international symposium, with a full paper published in the proceedings of which at least 25 percent of the editorial or organising board members are Ph D-holding full professors or authorities, or external authorities, or international authorities on the given academic or professional theme.</p> <p>Item 6.5: Dissemination of work examined and approved by a committee of experts.</p>	
--	--	--	--	---	--

Notes:

1. \* Type of publication, Item 6.1: International Journals / Items 6.3-6.5 International or National Journals
2. \*\* Only for a student who has fulfilled ALL the requirements except publication of research findings.
3. The student must be the main author (his/her name being the first). In case of a project set, the student's name must be either the first or the second. The article or project report must state clearly that the research findings presented therein are part of a dissertation, thesis, master's project or independent study submitted to Mae FahLuang University.