



Mae Fah Luang University Announcement
Re: Regulations and Criteria for Graduate Student Publications, B.E. 2560

To comply with the rules and regulations concerning graduate student publications for graduation at Mae Fah Luang University, and in congruence with the quality assurance of graduate study, B.E.2558 and the regulations of Mae Fah Luang University on Graduate study as of B.E.2560:

By virtue of section 123 of the Regulations of Graduate Study, Mae Fah Luang University, B.E.2560 and section 26 of Mae Fah Luang University Act, B.E.2541, the following regulations and criteria for graduate student publications for B.E.2560 are announced with the resolution from the Academic Council in Meeting no. 10/2560 dated 2 August 2017 as follows:

No. 1 This announcement is titled “Mae Fah Luang University Announcement Re: Regulations and Criteria for Graduate Student Publications, B.E.2560.”

No. 2 This announcement applies to all curricula and graduate students admitted from academic year B.E.2560 onwards.

No. 3 This announcement applies to any new curricula or an existing amended curricula based on the Ministry of Education’s Announcement on Curriculum Quality Assurance, B.E. 2558 and students who have studied within these curricula. This announcement shall be effective henceforth from the day following the announcement.

No. 4 The President is acting on behalf of this announcement and has the authority to make final decisions concerning the implementation of this announcement. The President’s decision is final.

No. 5 Eligible students studying in the following Schools include:

5.1 Science and Technology

5.1.1 School of Science

5.1.2 School of Information Technology

5.1.3 School of Agro Industry

5.1.4 School of Cosmetic Science

5.2 Health Sciences

5.2.1 School of Health Science

5.2.2 School of Anti-Aging and Regenerative Medicine

5.3 Humanities and Social Science

5.3.1 School of Liberal Arts

5.3.2 School of Management

5.3.3 School of Law

5.3.4 School of Sinology

5.3.5 School of Social Innovation

No. 6 The publication formats for dissertation/ thesis/ independent study of Master's degree students and Ph.D. students are as follows:

6.1 A research article is published or accepted by editors or publishers to be published in an international journal or academic paper according to the criteria for academic publication defined by the Higher Education Commission.

Open Access International journals must meet one of the following criteria:

- 1) Journal listed in the Directory of Open Access Journals (DOAJ)
- 2) Journal that its publisher is a member of the Open Access Scholarly Publishers Association (OASPA)
- 3) Journal that its publisher is a member of The Committee on Publication Ethics (COPE)
- 4) Journals that its publisher is a member of The International Association of Scientific, Technical & Medical Publishers (STM)

The date of publication acceptance will be considered.

6.2 A research article is published or accepted by editors or publishers to be published in a journal classified in TCI Group 1 or 2 (Thailand Journal Citation Index Center). The date of publication acceptance will be considered.

6.3 A research article is presented at a national conference or an international conference; and the full research paper is published in the proceedings.

1) Criteria for a national conference: an editorial board or conference committee should be comprised of at least 25% of professors, or specialists with a doctoral degree, or well accepted specialists from other organizations. There must be a peer review system in the related field. There must be at least 25% of research articles from at least 3 other organizations.

2) Criteria for an international conference: the editorial board or conference committee should be comprised of at least 25% of professors, specialists with a doctoral degree, or international specialists.

The student must give their presentation on the date and time determined by the conference committee. The presentation can be in either oral or visual (poster) form.

6.4 A research article is publicized by any means which can be retrieved. The article must be reviewed by at least 3 specialists before the publication.

No. 7 The format and the required number of publications for the research article from dissertation/ thesis/ independent study of Master's degree students and Ph.D. students are as follows:

7.1 Students in a Master's Degree program

- 1) Plan A1: At least one research article is published according to one of the formats, items 6.1-6.2.
- 2) Plan A2: At least one research article is published according to one of the formats, items 6.1-6.3.
- 3) Plan B: At least one research article derived from an independent study is published according to one of the formats, items 6.1-6.4.

7.2 Students in a Ph.D. program

1) Type 1.1 and 1.2

At least two research articles from a dissertation are publicized. At least one research article is published according to the formats in item 6.1; and at least one research article is published according to the formats in items 6.1-6.2.

2) Type 2.1 and 2.2

A. For the fields of Science and Technology; and Health Science: At least one research article is published according to the format in item 6.1.

B. For the fields Humanities and Social Science: At least one research article is published according to one of the formats in items 6.1-6.2.

No. 8 In the publication, the student's name must be the first author listed; the name of the dissertation/ thesis/ independent study's advisor must be specified as a co-author or a corresponding author.

No. 9 The student's affiliation must be indicated in the publication and the address of the student or the dissertation/ thesis/ independent study's advisor (if necessary) must be Mae Fah Luang University.

No. 10 Submission of documents for graduation:

The students must submit the university publication submission form, along with the following references:

10.1 For published research articles in a journal or academic papers, students are required to submit the following:

- 1) A copy of the cover page of the journal or academic paper
- 2) A copy of the journal or academic paper's index where the articles appear
- 3) A copy of the full text of the journal publication or academic paper
- 4) A copy of the journal or the academic paper's eligibility as stated in section 6.1 or 6.2

10.2 For research articles that have been accepted for publication, but still in press, the students are required to submit the following documents:

- 1) A letter of acknowledgment from the journal publication
- 2) The full text of the research articles to be published

3) A copy of the journal or academic paper's eligibility as stated in section 6.1 or 6.2

10.3 For research articles presented at a conference or published in the proceedings, students are required to submit the following documents:

1) A copy of presenter certification or an equivalent document to prove students' presentation on the conference day(s).

2) A copy of the proceedings cover page

3) A copy of the table of contents where students' research paper appear

4) A copy of the full research paper published in the proceedings

5) A copy of a page presenting the list of editorial board members or the conference organizing committee members with their affiliation.

6) A copy of evidence to prove that the research article is reviewed by specialists in the particular field of the research. Moreover, at least 25% of articles in the proceedings are from at least 3 external organizations.

7) Should the presenter receive an award, attach some evidence i.e., certificate, or accreditation letter, etc.

The students must present at a conference prior to the submission of his/her publication document submission for graduation.

No. 11 Should the student fail to submit the required document to Office of the Postgraduate Studies within the specified semester of graduation (the students have completed all other courses of study, except his/her publication), the students have unsuccessfully completed his/her graduation. They shall pay the tuition fees specified by university regulations.

No. 12 Should the student be granted approval for an education level change from the Master's Degree program to the Ph.D. program, the research articles published at the graduate level are deemed publication requirements for the Ph.D. program. This should be approved by the program committee, the school's postgraduate committee and the postgraduate committee consecutively.

No. 13 Should the student fail to publish his/her research articles due to an additional circumstance, for example, the research articles are being patented or copyrighted, the student shall exercise their right to request for approval by the program committee, the school's postgraduate committee, the postgraduate committee, the academic council, the university council and the Office of Higher Education commission on a case-by-case basis.

Issued on 21st August, 2017.

(Signed) Vanchai Sirichana

(Associate Professor Dr. Vanchai Sirichana)
The President of Mae Fah Luang University