



**MAE FAH LUANG UNIVERSITY NOTIFICATION ON
PAYMENT OF GRADUATE-LEVEL TUITION IN INSTALLMENTS, BE 2558 (2015)**

To stipulate a set of criteria for payment of tuition in installments, and to ensure a mutual understanding thereof, Mae Fah Luang University, empowered by Article 26 of the Mae Fah Luang University Act, BE 2541 (1998), and by consent of the Academic Council given in meeting 1/2558 (2015) on 7 January 2015 and by the Finance and Property Management Committee's resolution reached in meeting 1/2558 (2015) on 27 February 2015, has amended the Mae Fah Luang University Notification on Payment of Tuition in Installments, BE 2556 (2013), as stated hereunder.

1. This Notification is referred to as the 'Mae Fah Luang University Notification on Payment of Graduate-Level Tuition in Installments, BE 2558 (2015)'.
2. This Notification is effective as of the start of the school year 2015.
3. The Mae Fah Luang University Notification on Payment of Tuition in Installments, BE 2556 (2013), issued on 23 September 2013, as well as any other previously issued notification in contradiction to this Notification, has been revoked, and replaced by this Notification.
4. In this Notification:
'The student' refers to a student enrolled in a master's degree or Ph D programme at Mae Fah Luang University.
'The tuition' refers to the fee collected according to the university's regulations for enrollment in the courses required by each programme, excluding other study-related fees or other types of fees.
5. If the student is unable to pay the tuition in full for any given semester, s/he is permitted to request permission to pay it in installments. The following conditions apply.
 - 5.1 The installment payment request can be filed in the student's second semester or thereafter.
 - 5.2 The student's installment payment request must be submitted to his/her advisor, the Programme Chairperson, the Dean and the President for consideration. This process must be completed at least 14 days before the start of the semester for which the student requests the installment payment.
 - 5.3 If the student's request for installment payment is granted by the President, the student shall pay the tuition in two installments, as follows.
Installment 1: Fifty percent of the tuition for the semester specified in the request, plus a THB 2,000 installment fee, shall be paid during the regular enrollment period of the semester.
Installment 2: The remaining total of the tuition for the semester specified in the request shall be paid within 60 days of the last day of the semester's regular enrollment period.

6. If the student is unable to pay the tuition as required in Item 5.3, his/her studentship will be terminated.
7. The President is in authority to enforce This Notification, to make interpretations and to arbitrate any problem or dispute arising out of This Notification or enforcement thereof. The President's judgment is final.

Issued this 17 of April, 2015.

Vanchai Sirichana

(Assoc-Prof Dr Vanchai Sirichana)

President, Mae Fah Luang University