



**MAE FAH LUANG UNIVERSITY BOARD OF TRUSTEES' NOTIFICATION
ON GRADUATE-LEVEL THESIS AND DISSERTATION SUPPORT GRANT RATES AND
CRITERIA, BE 2558 (2015)**

Mae Fah Luang University has a policy to support its graduate students to conduct high-quality and internationally accepted research studies. Empowered by Article 17 (2) and (12) of the Mae Fah Luang University Act, BE 2541 (1998), the university considers it necessary to amend the criteria for and rates of thesis and dissertation support grants. The said amendments were approved by the Academic Council in meeting 1/2558 (2015) on 7 January 2015, by the Finance and Property Management Committee's resolution reached in meeting 1/2558 (2015) on 27 February 2015, and by the Board of Trustees in meeting 2/2558 (2015) on 18 March 2015. The details of the amendments are as follows.

1. This Notification is referred to as the 'Mae Fah Luang University Board of Trustees' Notification on Graduate-Level Thesis and Dissertation Support Grant Rates and Criteria, BE 2558 (2015)'.
2. This Notification applies to graduate students entering in the school year 2015 and thereafter.
3. As a result of this Notification, the Mae Fah Luang University Notification on Package-Type Tuition for Graduate Science Programmes (Third Issue), BE 2549 (2006), shall apply ONLY to the graduate students entering before the school year 2015.
4. Any other previously issued notification in contradiction to this Notification has been revoked, and replaced by this Notification.
5. The rates of graduate-level research support grants are as follows (conditions apply).
 - 5.1 One-time thesis/dissertation support grants
 - 1) Master's degree (Plan A 1): not exceeding THB 30,000
 - 2) Master's degree (Plan A 2): not exceeding THB 15,000
 - 3) Ph D (Type 1)
 - 3.1) Master's degree to Ph D: not exceeding THB 50,000
 - 3.2) Bachelor's degree to Ph D: not exceeding THB 80,000
 - 4) Ph D (Type 2)
 - 4.1) Master's degree to Ph D: not exceeding THB 20,000
 - 4.2) Bachelor's degree to Ph D: not exceeding THB 30,000
 - 5.2 Qualifications of a grant applicant
 - 1) Being a graduate student in any programme that requires a thesis or a dissertation;
 - 2) Studying in the required study plan, not being tuition-overdue, and not being in an extended study period; and

- 3) Having passed the thesis or dissertation proposal defense.

5.3 Criteria for grant application

- 1) Each graduate student is allowed to apply for only one grant.
- 2) The application must be approved by the thesis/dissertation supervisor(s) and the Programme Committee.
- 3) The applicant must not receive, and has not received, a thesis or dissertation support grant from any other source.
- 4) The applicant must present, using the university's report form, a detailed account of potential expenditures.
- 5) The grant does not cover the hiring of anybody to conduct research on behalf of the graduate student (i.e., the grantee) or to perform any task that is supposed to be the graduate student's responsibility, such as the student's own expenses, the remuneration of the supervisor(s), information searching, data collection, data analysis, audio transcribing, and typing.
- 6) The grantee must mention his/her receipt of Mae Fah Luang University's grant in the acknowledgements.

5.4 Post-selection criteria

- 1) The grantee must consult and present his/her thesis or dissertation progress reports to the thesis or dissertation supervisor(s) on a regular basis.
 - 2) To maintain financial transparency, the grantee and his/her supervisor(s) shall keep an account of all withdrawals and payments, together with proof thereof, for further inspection, in case of an auditing request by any public organisation, whether inside or outside Mae Fah Luang University.
 - 3) The grantee must conduct research for his/her thesis or dissertation to the best of his/her ability, and must have part or all of the research published in accord with the Mae Fah Luang University Notification on Publication of Graduate-Level Research Studies, BE 2556 (2013) (Addition), and with the grantee's level and curricular requirements.
 - 4) The publication of part or all of the thesis or dissertation must bear the grantee's name as the first author and the supervisor's or supervisors' name or names as the corresponding author(s). The grantee's proportion in the published work shall be 50 percent or higher. The proportions of the first and the corresponding authors shall be agreed upon by the two parties and cannot be changed thereafter.
 - 5) If the grantee fails to comply with the above requirements, the university retains the right to reclaim the entire allocated portion of the grant and, if necessary, to delay the grantee's graduation until such failure is completely rectified.
6. The President is in authority to enforce This Notification, to make interpretations and to arbitrate any problem or dispute arising out of This Notification or enforcement thereof. The President's judgment is final.

Issued this 19 March 2015

Signed Samphao Chuusri

(Samphao Chuusri)

Chair, Mae Fah Luang University Board of Trustees