

Procedure for recording research publications in the Grad MIS system



The screenshot shows the user interface of the Grad MIS system. At the top left is the logo of Mae Fah Luang University. The header includes the text "Office of the Postgraduate Studies" and "Mae Fah Luang University" in both Thai and English. A navigation bar contains "Home", "Profile", "Users", and "Research". The "Research" menu is highlighted with a red box and a circled "1". Below the navigation bar, there are several sub-menus: "Research Profile", "Edit", "Title History", "DGC", "Appointment", "All DGC", "Grant", and "Published". The "Published" sub-menu is highlighted with a red box and a circled "2". The main content area displays the details of a research profile, including the title in Thai and English, the research type, status, and process.

Research Title (Thai):	การเตรียมสูตรของจีโอโพลีเมอร์สเปรย์สำหรับการเคลือบต้านเชื้อรา
Research Title (English):	THE FORMULATION OF GEOPOLYMER SPRAY FOR ANTIFUNGAL COATING
Research Type:	Thesis Plan A2, not less than 12 credits
Research Status:	Proposal
Research Process:	Proposal Approved
Approve Date:	24-03-2022

Students log in to the Grad MIS system.
at <https://mfugradmis.mfu.ac.th/>

1

Click "Research" menu

2

Click "Published" menu

Procedure for recording research publications in the Grad MIS system



Office of the Postgraduate Studies
Mae Fah Luang University
สำนักงานบัณฑิตศึกษา มหาวิทยาลัยแม่ฟ้าหลวง

Postgraduate Studies Office Help ENGLISH THAI
Staff (52341126)
Log Out

Home Profile Users Research

1

Research Profile Edit Title History DGC Appointment All DGC Grant **Published**

Publish List + Add Publish

Student ID	Full Name	Education	Title	Publish Date	Publsh Level
		Master's Degree	The formulation of metakaolin-based aluminosilicate geopolymer for spray coating	29-04-2022	International Conference

2

1

Click "Published" menu

2

Click "+ Add Publish" menu

Note:

If a student has more than one work Able to select menu "+ Add Publish" again to add data.



Procedure for recording research publications in the Grad MIS system

Home Profile Users Research

Research Profile Edit Title History All DGC Grant Published

Edit Publish Detail

Publish Title (Thai):

Ω I x² x₂

Publish Title (English):

Ω I x² x₂

Publish Level:

-- select --

-- Title --

Students record the details of published data as specified by the criteria.



Procedure for recording research publications in the Grad MIS system

Home Profile Users **Research**

Keywords: (ex. : photon, genome, solvents)

URL Journal / Conference: **1**

DOI:

Article: (pdf file format only.) **2**



Upload full article file



Select the "Save" menu

Procedure for recording research publications in the Grad MIS system

Home Profile Users Research

Research Profile Edit Title History All DGC Grant Published

Publish Detail Transfer DGC 14 Research publishing Edit Delete

Status: Accept

Publish Title (Thai): -

Publish Title (English): A Comparative Study of the Efficacy of 3% Glycine Max Extract Cream Versus 2% Alpha Arbutin Cream in Facial Skin Whitening in Thai People

Guidelines no.: 6.3

Announcement date: 21-08-2017

Document submit date: 06-10-2021

Publish Level: International Conference

Authors: [Redacted]

Journal / Conference: 15th International Social Sciences and Business Research Conference (ISSBRC2021)

Organizer: The University of Queensland

Venue: Online Conference

Page: 118-124

Publish Year: 2021

Publish Date: 01-09-2021

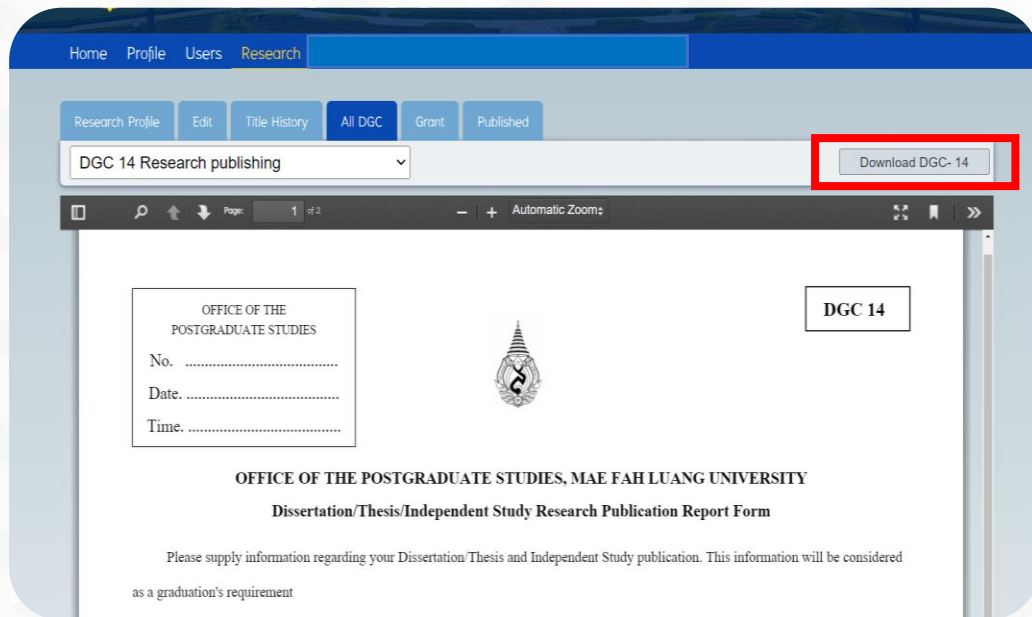
Grant: Individual 3000 baht

The system will display the data that students have recorded.

If students want to edit their data, select the "Edit" menu.

Select the menu "DGC14 Research Publishing" to download the form.

Procedure for recording research publications in the Grad MIS system



The screenshot displays the Grad MIS system interface. The top navigation bar includes 'Home', 'Profile', 'Users', and 'Research'. Below this, there are tabs for 'Research Profile', 'Edit', 'Title History', 'All DGC', 'Grant', and 'Published'. A dropdown menu is set to 'DGC 14 Research publishing'. A red box highlights the 'Download DGC- 14' button. The main content area shows a form titled 'OFFICE OF THE POSTGRADUATE STUDIES' with fields for 'No.', 'Date', and 'Time'. The form is for 'DGC 14' and is titled 'OFFICE OF THE POSTGRADUATE STUDIES, MAE FAH LUANG UNIVERSITY Dissertation/Thesis/Independent Study Research Publication Report Form'. Below the form, there is a note: 'Please supply information regarding your Dissertation/Thesis and Independent Study publication. This information will be considered as a graduation's requirement'.

The system will display the form. Students can download the form by selecting the menu **"Download DGC14"**.

Procedure for recording research publications in the Grad MIS system

3. List of Attachment required* (Student must print out and send with DGC14)

- Proceeding cover and Technical Committee pages.
- Full articles (print out and attachment on GRAD MIS)
- Database page showing information of journal
- Presentation Certificate/Presentation Certificate of Award (If any)
- Acceptance Letter from Editor of Journals or publications
- Table of content (Show your article)

Students submit DGC14 and attach supporting documents according to the type of publication.



Students submit DGC14 to the advisor for signature and send all documents to the Office of the Postgraduate Studies