



Mae Fah Luang University Announcement
Re: Guidelines on Progress Reports for Dissertations/Theses/Independent
Studies/Thematic Studies and Imposition of Tuition Fees for Postgraduate Studies,
Mae Fah Luang University, B.E. 2557

In order to ensure that guidelines on progress reports for dissertations/ theses/ independent studies/thematic studies and imposition of tuition fees for postgraduate studies are clear and consistent among postgraduate students, advisors, the Office of Postgraduate Studies and other related individuals,

By virtue of Section 26 of Mae Fah Luang University Act, B.E. 2541 with approval from the Academic Council Meeting 4/2557, dated 2 April B.E. 2557, and the resolution of the University Council Meeting 3/2557, dated 21 May B.E. 2557, the announcement is as follows:

Clause 1: This announcement is titled “ Guidelines on Progress Reports for Dissertations/Theses/Independent Studies/Thematic Studies and Imposition of Tuition Fees for Postgraduate Studies, Mae Fah Luang University, B.E. 2557”.

Clause 2: The announcement is effective immediately.

Clause 3: The Progress Reports for Dissertations/Theses/Independent Studies/Thematic Studies and Imposition of Tuition Fees for Postgraduate Studies, Mae Fah Luang University, B. E. 2554 or other orders or announcements made earlier that are in conflict with this Announcement shall be cancelled. This announcement prevails.

Clause 4: The president shall be in charge in accordance with this Announcement and has the authority to exercise discretion over any conflict. The president's decision is final.

Clause 5: The Guidelines on Study Progress Reports for Dissertations/ Theses/ Independent Studies/Thematic Studies are stipulated as follows:

5.1 Students, who have completed the required credits with an unfinished dissertation/thesis/independent study/thematic study or who have not met the requirements as set by the University to graduate, shall report progress for their dissertation/ thesis/ independent study/thematic study through the university form in order to pay the fees for the next semester; the form must be submitted to Office of the Postgraduate Studies within the specified period in each semester.

5.2 Tuition fees shall be imposed on students who have not completed their studies within the specified curriculum period. The fees shall be collected in accordance with the progress reports detailed below:

5.2.1 20 percent of the tuition fees for the first semester shall be collected from students whose research subject and proposal for their dissertation/thesis/independent study/thematic study have been approved and who are in the process of conducting the research.

5.2.2 10 percent of the tuition fees for the first semester shall be collected in any of the following cases:

1) Students are in the process of writing and compiling their dissertation/thesis/independent study/thematic study for defense examination approval.

2) Students are in the process of applying for a defense of dissertation/thesis/independent study/thematic study.

3) Students have completed their defense of dissertation/ thesis/independent study/thematic study and are in the process of revising their work based on committee comments.

5.2.3 The fee of 1,000 Baht per semester shall be collected in any of the following cases:

1) The dissertation/ thesis/ independent study/ thematic study is being format-checked by the format committee.

2) The dissertation/thesis/independent study/thematic study has been submitted with partial unfulfilled requirements set by the University.

5.3 Should students be unable to submit study progress reports for their dissertation/thesis/independent study/thematic study by the specified time, it shall be deemed that the study progress remained the same as the previous semester and the same fees paid in the previous semester shall be collected.

Unless the students' registration in the following semester is the students' first registration to exceed the curriculum period, 20 percent of the first semester's fees shall be collected.

The announcement is made on 22 May B.E. 2557.

-Signed-

Vanchai Sirichana
(Associate Professor Dr. Vanchai Sirichana)
President
Mae Fah Luang University