

No. ....

Date. ....

Time. ....



**OFFICE OF THE POSTGRADUATE STUDIES, MAE FAH LUANG UNIVERSITY**

**Report form of Defense Examination**

**Rubric for Evaluating Independent Study**

**PART 1: For Student**

Date \_\_\_\_\_

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Program: Master of Business Administration Program in Business Administration Major: Business Administration Plan: B

School of Management Date: \_\_\_\_\_ Time: \_\_\_\_\_ Place: \_\_\_\_\_

Type:  Independent study

**OLD TITLE**

Thai: \_\_\_\_\_  
\_\_\_\_\_

English: \_\_\_\_\_  
\_\_\_\_\_

**NEW TITLE (CAPITAL LETTERS ONLY)**

Thai: \_\_\_\_\_  
\_\_\_\_\_

English: \_\_\_\_\_  
\_\_\_\_\_

Examination Committee	Signature
1 Chairman : _____	_____
2 Committee : _____	_____
3 Committee : _____	_____
4 Committee : _____	_____
5 Committee : _____	_____
6 Committee : _____	_____
7 Committee : _____	_____

**THIS PART IS TO BE FILLED IN BY THE CHAIRMAN OF THE EXAM COMMITTEE ONLY**

**1. Overall Assessment of the Independent Study**

- FAIL                       PASS
- GOOD                       EXCELLENT

Reasons:

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- Revised (please specify 2.-3.)                       No Revised

**2. Revision period**

Submission date of the revised work \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Remark: For Independent Study : Maximum 60 days -incl. holidays.

**3. The revised Independent Study will be read and approved by**

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_

Please note that the revised Independent Study must be re-submitted and approved to the assigned person(s) within the required date, otherwise re-examination will be applied.

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\_\_\_\_\_  
( \_\_\_\_\_ )

**Chairman Examination Committee**

Date \_\_\_\_\_

**PART 2: For Program Committee**

**Comment / Consideration**

- Approved as proposed
- Disapproved because \_\_\_\_\_

\_\_\_\_\_  
( \_\_\_\_\_ )

**Chairman of Program Committee**

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**PART 3: For School Postgraduate Committee**

**Comment / Consideration**

- Approved as proposed
- Disapproved because \_\_\_\_\_

\_\_\_\_\_  
( \_\_\_\_\_ )  
**Chairman of School Postgraduate Committee (Dean)**  
Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**PART 4: For Head of Office of the Postgraduate Studies**

- Acknowledged and Record into MIS system.

\_\_\_\_\_  
( \_\_\_\_\_ )  
\_\_\_\_\_  
Date \_\_\_\_/\_\_\_\_/\_\_\_\_

<b>Committee :</b> <b>WRITTEN INDEPENDENT STUDY Candidate :</b>				
ATTRIBUTE	UNSATISFACTORY	SATISFACTORY	GOOD	EXCELLENT
<b>Introduction / Statement</b>	<input type="checkbox"/> Weak introduction	<input type="checkbox"/> Adequate introduction that states topic	<input type="checkbox"/> Proficient introduction that states background information, provocative question, topic	<input type="checkbox"/> Exceptional introduction that grabs interest of reader and states background information, provocative question
<b>Quality of Information Evidence</b>	<input type="checkbox"/> Limited information on topic with lack of research, details or historically accurate evidence	<input type="checkbox"/> Some aspects of paper is researched with some accurate evidence from limited sources	<input type="checkbox"/> Well researched in detail with accurate & critical evidence from a variety of sources	<input type="checkbox"/> Exceptionally researched with extreme detail, historically accurate with critical evidence from a wide variety of sources
<b>Organization / Development of Ideas</b>	<input type="checkbox"/> Lacks clear and logical presentation and development of ideas	<input type="checkbox"/> Somewhat clear and logical presentation and development of ideas	<input type="checkbox"/> Clear and logical presentation and development of ideas that support thesis	<input type="checkbox"/> Exceptionally clear, logical, mature, thorough presentation and development of ideas that support independent study
<b>Documentation</b>	<input type="checkbox"/> Very inconsistent or incorrect use of citations in both text and Works Cited section	<input type="checkbox"/> Sometimes inconsistent on incorrect use of citations in both text and Works Cited	<input type="checkbox"/> Consistent and correct format in both text and Works Cited section	<input type="checkbox"/> Proper detailed format always used consistently and correctly both text and Work Cited
<b>Presentation</b>	<input type="checkbox"/> Poorly organized	<input type="checkbox"/> Acceptable - slides and/or handouts clear	<input type="checkbox"/> Well thought out slides and/or handouts	<input type="checkbox"/> Well organized, very professional
	<input type="checkbox"/> Unable to answer most questions	<input type="checkbox"/> Good presentation skills	<input type="checkbox"/> Professional presentation	<input type="checkbox"/> All questions addressed in a knowledgeable and respectable manner
	<input type="checkbox"/> Some slides difficult to read; typos/errors in slides	<input type="checkbox"/> Able to answer most questions	<input type="checkbox"/> Almost all questions addressed in a professional manner	<input type="checkbox"/> Slides and/or handouts outstanding
<b>Completed in timely manner</b>	<input type="checkbox"/> Completed in more than 9 months after approval of the proposal	<input type="checkbox"/> Completed within 9 months after the approval of the proposal	<input type="checkbox"/> Completed within 6 months after approval of the proposal	<input type="checkbox"/> Completed within 4 months after approval of the proposal
<b>Overall assessment</b>	<input type="checkbox"/> FAIL	<input type="checkbox"/> PASS	<input type="checkbox"/> GOOD	<input type="checkbox"/> EXCELLENT



**Suggestion**

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\_\_\_\_\_  
( \_\_\_\_\_ )

**Chairman**  
Date \_\_\_\_\_