

No. ....

Date. ....

Time. ....



**OFFICE OF THE POSTGRADUATE STUDIES, MAE FAH LUANG UNIVERSITY**

**Thesis/Dissertation Support Grant Application form**

**PART 1: For Student**

**1.1 Personal details**

Name \_\_\_\_\_ Student ID \_\_\_\_\_

Study program Doctor of Philosophy Program in Biotechnology Major Biotechnology Plan 1.1

School of Science \_\_\_\_\_ E-mail: \_\_\_\_\_ Phone 0-1724-5632

Study level  Ph.D. Degree  Master's Degree

**Thesis / Dissertation title**

(Thai) XXXXXXXXXXXXXXXXXXXXXXXXXXXX

(English) XXXXXXXXXXXXXXXXXXXXXXXXXXXX

**Qualifications of a grant applicant**

- Being a graduate student in any program that requires a thesis or a dissertation;
- Studying in the required study plan, not being tuition-overdue, and not being in an extended study period; and
- Having passed proposal defense on \_\_\_\_\_

**Criteria for grant application**

- Each graduate student is allowed to apply for only one grant.
- The application must be approved by the thesis/dissertation supervisor(s) and the Program Committee.
- The applicant must not receive, and has not received, a thesis or dissertation support grant from any other source.
- The applicant must present, using the university's report form, a detailed account of potential expenditures.
- The grant does not cover the hiring of anybody to conduct research on behalf of the graduate student (i.e., the grantee) or to perform any task that is supposed to be the graduate student's responsibility, such as the student's own expenses, the remuneration of the supervisor(s), information searching, data collection, data analysis, audio transcribing, and typing.
- The grantee must mention his/her receipt of Mae Fah Luang University's grant in the acknowledgements.

**Post-selection criteria**

- The grantee must consult and present his/her thesis or dissertation progress reports to the thesis or dissertation supervisor(s) on a regular basis.
- To maintain financial transparency, the grantee and his/her supervisor(s) shall keep an account of all withdrawals and payments, together with proof thereof, for further inspection, in case of an auditing request by any public organisation, whether inside or outside Mae Fah Luang University.
- The grantee must conduct research for his/her thesis or dissertation to the best of his/her ability, and must have part or all of the research published in accord with the Mae Fah Luang University Notification on Publication of Graduate-Level Research Studies, BE 2556 (2013) (Addition), Mae Fah Luang University Notification on Publication of Graduate-Level Research Studies, BE 2560 (2017) and with the grantee's level and curricular requirements.

- The publication of part or all of the thesis or dissertation must bear the grantee’s name as the first author and the supervisor’s or supervisors’ name or names as the corresponding author(s). The grantee’s proportion in the published work shall be 50 percent or higher. The proportions of the first and the corresponding authors shall be agreed upon by the two parties and cannot be changed there after.
- If the grantee fails to comply with the above requirements, the university retains the right to reclaim the entire allocated portion of the grant and, if necessary, to delay the grantee’s graduation until such failure is completely rectified.

**Participation in the work**

No.	Status	Name	Workload and Responsibility (%)
1	First Author	xx	100%
2	Corresponding author		
3	Author		
4	Author		
5	Author		
6	Author		
7	Author		
8	Author		
9	Author		
10	Author		

**Grant Request**

No.	Item/Detail	Price (Baht)	
1	Consumables/Materials	0	-
2	General Expenditure/Expenses (Travel expensees/Maid service lab/Sampling and other)	0	-
<b>Total</b>		0	-

<p>I have read the terms and condition. Any case of violation of the above terms, the University can consider refunding the support awarded to me.</p> <p style="text-align: center;">Signed _____</p> <p style="text-align: center;">( _____ )</p>	<p>Date ____/____/____</p>
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Part 2 :For School		
<p><b>Advisor</b> I have read the terms and condition. I also have approved the information provided by the student and agreed with the application details</p>	<p>Signed _____ ( Mr.test system )</p>	<p>Date ____/____/____</p>
<p><b>Chairman of Program Committee</b> I have approved the above information</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Signed _____ ( _____ )</p>	<p>Date ____/____/____</p>
<p><b>Dean</b> Comments</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Signed _____ ( _____ )</p>	<p>Date ____/____/____</p>
PART 3: For Office of the Postgraduate Studies		
<p><b>Scholarship officer</b></p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Signed _____ ( _____ )</p>	<p>Date ____/____/____</p>
<p><b>Head</b> <input type="checkbox"/> Please proceed as requested</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Signed _____ ( _____ )</p>	<p>Date ____/____/____</p>